

CALDERDALE COLLEGE



INSPIRING LEARNERS TO SUCCEED IN LIFE & IN WORK

TERMS OF REFERENCE FOR THE CURRICULUM, QUALITY & STANDARDS COMMITTEE 2017/2018

1. Membership	The membership of the Curriculum, Quality & Standards Committee shall be a minimum of four and a maximum of six governors, plus two co-opted non-governors and two student governors (as observers)..
	Membership of the Committee shall be determined at a meeting of the Governing Body in the preceding College year. Further changes may be made during the year, if required.
2. Quorum	The quorum for the meeting shall be three governors, the majority of whom must be external governors (i.e. not staff, students or co-opted non-governors)
3. Frequency of meetings	The Committee shall meet at least once per term.
4. Responsibilities	<p>4.1 To review all matters relating to the curriculum, learners and standards, advising the Governing Body where appropriate.</p> <p>4.2 To undertake a regular and detailed review of learner data, including progress against key indicators in the Strategic Plan.</p> <p>4.3 To monitor the implementation of the College's strategies on: Teaching, Learning & Assessment Maths & English Learner Voice and their impact on success rates and the learner experience.</p> <p>4.4 To monitor progress against any actions resulting from external quality inspections, such as Ofsted.</p> <p>4.5 To receive regular monitoring reports on the quality of the College's higher education provision.</p> <p>4.6 To contribute to the annual Self-Assessment Report process – including moderation support</p> <p>4.7 To review in detail the College's Self-Assessment Report and to monitor actions to address areas for improvement in the Quality Improvement Plan</p> <p>4.8 To receive information on current and future initiatives relating to the shape of the College's curriculum and to teaching, learning and assessment.</p> <p>4.9 To have oversight of safeguarding and equality, diversity & inclusion</p>
5. Election of Chair and Vice Chair of the Learner Committee	<p>5.1 The Chair shall be appointed from the governor members at the first meeting in each College year.</p> <p>5.2 The Committee may opt to elect a Vice-Chair from its governor members at the first meeting in each College year.</p>
6. Clerking the Committee	The Clerk to the Corporation shall provide the clerking for the Committee.
7. Reporting to the Governing Body	The minutes of the Curriculum, Quality & Standards Committee shall be presented to the next meeting of the Governing Body.