



**CALDERDALE COLLEGE
CORPORATION BOARD MEETING**

**Minutes of the Meeting held on 4 March 2020, 17:45
Boardroom, C Floor, Calderdale College**

Present:

Peter Clark	Corporation Chair / External Governor
Fiona Armer	External Governor
Pat Drake	External Governor
Richie Dunk	External Governor
Ian Greenwood	Staff Governor
Safia Kauser	External Governor
John Rees	Principal & Chief Executive
Malcolm Rogers	Vice Chair / External Governor
Nimra Sattar	Student Governor

In Attendance:

Liz Smith	Acting Clerk
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In the absence of Jane Taylor-Holmes, Liz Smith was appointed Acting Clerk to the Corporation for the meeting.

Agenda: There were no changes to the agenda.

	20/108 - Apologies for absence	
1	Apologies were received from: Jenny Grainger, External Governor Diane Cothey, External Governor Adrian Furness, External Governor Rachel Court, External Governor	
	20/109 – Confirmation of eligibility, quorum and declarations of interest	
2	No notice had been received of any member becoming ineligible	
3	The meeting was quorate.	
4	There were no further declarations of interest in agenda items.	

<p>5</p> <p>6</p> <p>7</p> <p>8</p>	<p>20/110 – Recruitment to post of Executive Director – Finance & Funding</p> <p>Mr Clark reported on the process undertaken to recruit to the newly created post of Executive Director – Finance & Funding.</p> <p>From a strong field of 14 applicants, the Panel selected 6 interview candidates who were exposed to a robust recruitment process.</p> <p>Governors were advised that the panel had recommended that Sharon Bowker should be appointed to the post.</p> <p>Resolved - On recommendation from the Recruitment Panel, the Board approved the following:</p> <ul style="list-style-type: none"> That Sharon Bowker be appointed to the post of Executive Director (Finance & Funding) with effect from 13 April 2020. 	<p>Action: Clerk January 2020</p>
<p>18</p> <p>19</p>	<p>20/111 – Approval of Financial Statements for the Year Ended 31 July 2019 & Approval of Financial Statements’ Auditor’s Management Letter and Letter of Representation</p> <p>Mr Clark reported that a joint meeting of the Audit and F&R Committees had been held to review the financial statements.</p> <p>Members from both Committees had received and reviewed the Financial Statements for 2018/19 and the Audit Findings for the year-ended 31 July 2019 and recommended these to the Board for approval.</p> <p>Resolved – The Board:</p> <ul style="list-style-type: none"> Approved the Financial Statements 2018/19; Approved the Financial Statements’ Auditors Management Letter and Letter of Representation. 	<p>Action: DP Finance & Resources</p>

Signed as a true and accurate record

Peter Clark (Chair)

Date – 23 April 2020